

Position Description

Position Title:	Head of IT		
Report to Position:	Chief Executive Officer		
Business Unit:	IT, Insights & Innovation		
Location:	Melbourne	Date Effective:	February 2019
Status:	Contract Position with view to Permanent	FTE	FTE – 1.0

Kidney Health Australia

Kidney Health Australia (KHA) is the national peak body for kidney disease. We are a profit for purpose organisation dedicated to providing valued, sustained programs that empower and improve the lives of people affected by kidney disease. Our mission is to promote kidney health through education, advocacy, research and support. KHA is a close-knit and passionate organization caring for the Kidney Community throughout Australia.

Overview

A transformational opportunity exists for a Head of IT, insights and Innovation (IT) to join Kidney Health Australia (KHA) at a critical time. The Head of IT will have a track record of transformation and delivery, as well as proven commercial acumen to develop and drive the strategic direction and implementation of IT systems, processes and capability.

The Head of IT will be part of the business strategic plan development. The elements of technology, data, digital platform and digital innovation will be critical as an enabler of the Kidney Health Australia strategy and success so we are looking for someone with insight and vision.

The Head of IT will form part of the Senior Leadership Team and work very closely with key stakeholders, both internal and external to ensure KHA is well positioned to deliver on its strategy and to provide the trajectory for KHA to grow the organization to provide ongoing vital support to the Kidney community. The opportunity for transformational change is immense and challenge considerable.

DUTIES & RESPONSIBILITIES

<p>IT Strategy</p> <p>The Head of IT will:</p> <ul style="list-style-type: none"> • Be part of developing the KHA 2023 strategy. • Develop the foundational Kidney Health Australia IT Infrastructure Strategy in line with business priorities. • Have ultimate accountability for ensuring the operational capability of our IT infrastructure, systems and processes. • Have ultimate responsibility for network and data security and application of the Australian Privacy Principles to KHA’s activities • Present innovative ideas to position Kidney Health Australia as a world-leader in technology in Health NFP, while supporting business units in the development of agreed digital innovations. • Provide leadership in assisting the business to make data driven decisions via a range of insights and tools
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<ul style="list-style-type: none"> • Work closely as part of the Senior Leadership Team of Kidney Health Australia to prioritise activity. <p>The role will suit someone with passion and drive who has demonstrated ability to lead, manage, structure and plan, whilst providing thought leadership and innovation.</p>
Leadership
<ul style="list-style-type: none"> • Provide effective leadership to drive the performance and output of the team • Accountable for budget, timelines and reporting • Liaise with managed service providers, digital project partners and suppliers/contractors • Work effectively with other KHA teams and Staff • Fill the role of Privacy Officer for the company • Other duties as directed by the CEO

KEY SELECTION CRITERIA

Mandatory Pre-Requisites
<ul style="list-style-type: none"> • A tertiary degree in IT or other relevant qualification • A minimum of 5 years of relevant IT experience with progressively responsible management duties, as well as at least 2 years of supervisory experience • Thorough understanding of IT & Digital principles and related strategic planning • Exceptional communications/interpersonal skills to clearly articulate ideas, frame challenges, highlight opportunities and offer solutions • Significant experience working with external organisations from a range of sectors, disciplines and backgrounds and effectively managing stakeholder relationships
Highly Desirable Pre-Requisites
<ul style="list-style-type: none"> • Strong Communications skills • Understanding of the not for profit sector • Competent in SQL programming within a Microsoft environment • Competent in the use of Javascript and C-sharp

All staff and volunteers of KHA must complete background screening (to include possession of a current Working with Children Check and Police Check).

KHA is an equal employment opportunity employer, providing a welcoming, respectful and safe environment for children, members and employees. KHA has zero tolerance for child abuse, illicit drugs and performance enhancing substances.