



# Kidney Health Australia Research

## Guide to Applicants



**2020-2021**

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## Introduction

Kidney Health Australia was established in 1968 as the Australian Kidney Foundation. At first it consisted of an affiliation of state and territory bodies: it is now a cohesive national body—a not-for-profit organisation dedicated to improving health outcomes and quality of life for people living with kidney disease, their families and carers. We do this through connection, support, education, advocacy and research.

### **Our mission:**

To decrease the incidence of kidney disease and save and improve the lives of Australians affected by kidney disease.

### **Our vision:**

Healthy kidneys for all Australians.

## Kidney Health Australia Research

Kidney Health Australia has a long tradition of supporting kidney research in Australia. Since 1968, Kidney Health Australia has raised funds and distributed more than \$30 million towards kidney research in Australia.

In 2016-2017 Kidney Health Australia conducted a review of the research grant system, during which we consulted widely with people affected by kidney disease, major kidney research groups, and others interested in kidney-related medical and scientific research.

As a result of the review, research at Kidney Health Australia has undergone a transformation with a focus on community participation, a research agenda with structured programs of research endorsed by our community and organisational collaboration. Our long-standing commitment to research funding continues unchanged. This paradigm shift will support the mission of Kidney Health Australia Research program, which is:

***To reduce the impact of kidney disease on all Australians through the support of research.***

In line with Kidney Health Australia's focus on its community we have looked to our community to tell us what they think are the important research topics we should be supporting. Therefore, rather than support a number of different research topics, we are supporting a specific research agenda as prioritised by the Australian kidney community. Two consumer surveys were carried out during the Kidney Health Australia Research review process, the results of which have been used to inform the Kidney Health Australia Research agenda.

Between 2018 and 2021 Kidney Health Australia Research will focus on three research streams, in line with identified consumer priorities.

Stream 1, 2018-19: Improving quality of life and duration of life for those living with CKD

Stream 2, 2019-20: Making kidney transplants last longer

Stream 3, 2020-21: Preventing the progression of chronic kidney disease

Kidney Health Australia Research will fund a **single stream each year**, rotating annually.

Kidney Health Australia Research will prioritise research in three areas:

- basic science
- psychosocial
- clinical science/population health

**Consumer and community engagement**

In line with its consumer focus, the Kidney Health Australia Research Grant Program will prioritise projects that clearly demonstrate consumer and/or community involvement or engagement at some or all stages of the research cycle. This includes:

- Consumer input into research priority setting, conception, design and conduct of research ideas and studies
- Consumers as part of the research team
- Consumer input in dissemination of research findings
- Consumer and community involvement in research translation and knowledge implementation

**Governance**

The Kidney Health Australia Research Advisory Group (RAG) is responsible for advising on the strategic direction for the Kidney Health Australia Research grants program.

## Overview Information

<b>Funding Organisation</b>	Kidney Health Australia
<b>Funding Category</b>	Research
<b>Description</b>	<p>Kidney Health Australia Research is offering awards to support research focused on ‘<b>Preventing the progression of chronic kidney disease</b>’.</p> <p>Kidney Health Australia Research will prioritise research in three areas:</p> <ul style="list-style-type: none"> <li>• basic science</li> <li>• psychosocial</li> <li>• clinical science/population health</li> </ul>
<b>Funding Instrument</b>	Award
<b>Principal Investigator</b>	Proposals will be accepted from senior researchers.
<b>Funds Available and Anticipated Number of Awards</b>	<p>The Grants scheme offers a once only amount of up to a maximum of <b>\$50,000</b> towards the cost of the project.</p> <p>A total of <b>3 Awards</b> are available.</p> <p>The total amount budgeted for this funding opportunity and the number of awards is contingent upon availability of funds and the submission of scientifically meritorious applications.</p>
<b>Project Completion</b>	The project will be preredquired to submit clear timelines for progress in 23 months and should be able to be completed within 24 months.
<b>Project Location</b>	The Project should be primarily conducted in <b>Australia</b> .

## Important dates – Stream 3

<b>Program Launch Date</b>	Monday 7 December 2020
<b>Application Submission Deadline</b>	Friday 5 February 2021
<b>Peer Review</b>	Monday 8 February – Friday 5 March 2020
<b>RAC Deliberation Meeting</b>	Week of Monday 1 March 2021
<b>Anticipated Award Notification</b>	Thursday 11 March 2021
<b>Funding Start Date</b>	Thursday 1 April 2021
<b>Grant Year</b>	1 April 2021 – March 31 2022
<b>Program completion</b>	Friday March 31 2023

# Application Process

## Application Forms

All applications must be made on the appropriate form provided by Kidney Health Australia. Application forms for Kidney Health Australia Research Grants can be found online at [www.kidney.org.au/research/our-research-program](http://www.kidney.org.au/research/our-research-program)

## Submission Information

Applications for funding to Kidney Health Australia Research MUST be submitted via email to Kidney Health Australia Research via the **Research Office of the Administering Institution**. Please note that applications submitted directly by the Principle Investigator will not be accepted.

The attached documents must adhere to the following instructions for presentation and content:

- PDF format
- A4, (21 cm X 29 cm)
- Arial font (regular), minimum 11-point
- Single-spaced text
- 2.54 cm margin on all sides of each page

Completed Kidney Health Australia Research Application Form and accompanying documents should be submitted by email to [research@kidney.org.au](mailto:research@kidney.org.au). **Please note:** All application documents must be sent attached to a **single email**. Any documents sent separately will not be accepted.

Alternatively, forward applications to: Kidney Health Australia Research, Kidney Health Australia, GPO Box 9933, Melbourne, VIC 3001.

**Application deadline:** the application and all relevant documents must be submitted via email to [research@kidney.org.au](mailto:research@kidney.org.au) or received in hardcopy by **5:00 PM (AEST) on Friday 5 February 2021**.

Please read all instructions before applying and provide the following information:

### 1. Completed application form (Attachment 1)

*Naming Convention: [PI Surname] - 2021 Kidney Health Australia Research Grants Application Form*

Kidney Health Australia Research Grants application which can be found online at: [www.kidney.org.au/research/our-research-program](http://www.kidney.org.au/research/our-research-program)

The following documents must also be attached to the email submission:

### 2. Research Proposal (Attachment 2)

*Naming convention: 1. [PI Surname]-Research Proposal*

The research proposal must clearly outline the following elements:

- Central hypothesis or research question
- Specific objectives of the research project to be undertaken
- Background and rationale
- Description of methods and proposed analysis, including timelines
- Description of the importance/significance of the central hypothesis or research

The research proposal is a maximum of 5 pages not including references. Tables and figures can either be embedded in or follow the text but the text must not exceed 5 pages.

### 3. Principal Investigator's CV (Attachment 3)

*Naming convention: 2. [PI Surname]-PI CV*

A free-form, CV must be attached for the PI (maximum 3 pages); include training and education, degrees, positions, research track record and honours and information on grants and awards held (source, type, title, amount/year, duration) over the past 5 years. The publications list should include ONLY peer reviewed papers that are relevant to this proposal and were published within the last 5 years. Do not include abstracts.

### 4. CVs for all co-investigators merged as a single PDF file (Attachment 4)

*Naming convention: 3. [PI Surname]-Co-I CVs*

CVs must be provided for each named Co-Investigator (maximum 1 page); include training and education, degrees, positions and honours, top 5 publications relevant to the proposed research and a clear statement outlining their contribution to the project.

### Withdrawal of Applications

Applicants may withdraw an application at any time through their Administering Institution's Research Office.

### Incomplete, false or misleading applications

Once submitted to Kidney Health Australia, the application will be considered final and no changes will be accepted. The application is the only source of information available for assessment. As such it must contain all the information necessary for assessment of the project and the investigators without the need for further written or oral explanation, or reference to additional documentation, including the Internet. All details in the application, particularly all information about all active research grants and all current grant applications must be current at the time of application.

### Tobacco

Kidney Health Australia will not award a research grant to any researcher who:

- is an applicant for, or is in receipt of funds from, the tobacco industry or organisations deemed by Kidney Health Australia to be associated with the tobacco industry, regardless of whether the funds are received directly, through collaborators or by other means (for example, the Smoking and Health Research Foundation of Australia is deemed to be associated with the tobacco industry).
- is employed in a research institute or organisation or, in the case of universities, faculties or schools that allow applications or receive funds from the tobacco industry, whatever the use of those funds may be.
- is employed in a university that accepts funds from the tobacco industry for health-related research or services, wherever in the university that research may be done or those services supported.

Kidney Health Australia will terminate its support for a research project if the above provisions relating to support from the tobacco industry are breached or it believes that the integrity of the research is threatened by influence from tobacco interests.

### Eligibility to Apply

Kidney Health Australia Research Grants are open to established investigators in the kidney disease field.

To be eligible for a Kidney Health Australia Research Grant, the Principle Investigator must:

- hold a PhD or equivalent degree
- have a demonstrated commitment to research of more than five years
- be an Australian citizen or hold permanent residency in Australia and be based in Australia for the duration of the grant

- demonstrate that they will have access to the facilities needed for the proposed research and will be in a research environment that will support their development in accordance with the aims of this award.

Multiple applications from the same Principle Investigator will not be accepted. Applicants should submit their most promising research as a single proposal. Likewise, if the Principal Investigator is named as a Co-Investigator on another proposal, any potential for overlap should be explained on the Application Form.

### **Eligible Institution**

To be eligible to apply for a Kidney Health Australia Research Grant, applicants must be affiliated with an eligible institution.

#### **Eligible institutions must meet the following requirements:**

1. The Institution type must fall under one of the following categories:
  - Australian tertiary education institutions and their affiliated institutions including hospitals and research institutes.
  - Australian non-governmental, not-for-profit organisations (including community or charitable organisations) with an explicit research or knowledge translation mandate.
2. The institution must be a recognised legal entity.
3. The institution must have the necessary accounting systems and financial controls in place to manage Kidney Health Australia Research funds.
4. The institution must ensure that the applicant will have the time and infrastructure needed to pursue the planned research and the freedom to publish the results.

A Kidney Health Australia Research Grant provides financial support for an individual researcher working on a specified topic; the institution in which the researcher does the research is responsible for administration of the award and accepts financial responsibility for the grant. The institution is also responsible for providing basic infrastructure support (e.g. office, phone, computer & internet access, laboratory space) to those involved in the research project. By signing the Certification Page of the Application Form the administering institute is agreeing to them.

For-profit organisations and organisations without an operating base in Australia are not eligible institutions.



## Review of Applications

### Initial Review of Applications

Kidney Health Australia Research reviews all applications submitted, and reserves the right to remove any applications that are deemed non-competitive or ineligible from further consideration in the peer review process (as determined by Kidney Health Australia in its sole discretion).

Exclusion of ineligible applications may take place at any time during the selection process under the following circumstances:

- the application is inconsistent with the objectives of Kidney Health Australia
- the application contravenes or is inconsistent with Kidney Health Australia's Research Program Policies and the relevant guides for the completion of application forms
- the application does not address the selection criteria and/or the application includes incomplete or misleading information.

### Peer and Consumer Review

Applications will be assessed via a two-tiered review process as follows:

**Phase 1 – RAG review** At least two members of the RAG will review and score each Kidney Health Australia Grant application. Applications will be ranked according to their scores.

**Phase 2 – Consumer review** Short listed projects will be reviewed by the Kidney Health Australia National Consumer Council.

Final approval is the responsibility of the RAG.

### Application Evaluation Criteria

Kidney Health Australia Research Grants applications will be evaluated based on their excellence as judged against the following evaluation criteria:

- **Alignment and relevance** with the Kidney Health Australia Research agenda.
- **Track record** of investigator team. Please note that applications from senior researchers not working in the field of kidney disease must include an experienced kidney disease researcher as a Co-Investigator.
- **Scientific and technical merit** of the research question, feasibility, design and methodology. A fundamentally sound research plan must be provided.
- **Potential impact on kidney disease**
  - How the idea and the new knowledge generated in the course of the project, and beyond will impact the field
  - Whether any of the anticipated findings be of immediate benefit to people affected by kidney disease and their families
- **Research environment** i.e. suitability of the scientific environment, overall expertise, collaboration opportunities etc.
- **Level of consumer/community engagement**, i.e. clear demonstration of consumer/community engagement during the preparatory, executional and/or translational phases of research.

## Outcome of Application

Kidney Health Australia will advise all applicants directly of the outcome of the application as early as possible following approval by the RAG. Outcomes of the funding round and starting date for any awarded grant will be announced on Kidney Health Australia's website.

Kidney Health Australia will publish the following information on its website for all successful grants:

- Application ID#
- Principal Investigator
- Administering Institution
- Type of Grant
- Title of Project
- Lay summary
- Any news regarding the progress of the project

## Administration of Grants

Offers will be made by Kidney Health Australia to the Principal Investigator and copied to the nominated Research Officer at the Administering Institution. The Principal Investigator is responsible for organising and managing the research collaboration and reporting to Kidney Health Australia however all correspondence must be sent from the Research Office at the Administering Institution.

The signed Certification Page, submitted at the time of the original grant application, is considered a binding agreement in which the applicant and the Administering Institution agree to abide by the policies of Kidney Health Australia's Research Program.

## Terms and Conditions

### 1. Funding

- A. An award of up to A\$50,000.00 (**Grant**) may be granted by the Kidney Health Australia Research Advisory Group (RAG) to one or more successful candidates (**Grant Recipient**) with the Grant to be utilised between 1 April 2021 – March 31 2022 (**Grant Year**). The RAG will determine, in its sole discretion, the Grant amount to be awarded each Grant Year.
- B. Only one application per Principal Investigator is permitted. Investigators may not apply for other Kidney Health Australia Research grants for the same project.
- C. Applicants must pay their own costs and expenses incurred in preparing and submitting an application.
- D. The Grant must only be expended on direct research costs relating to the project as outlined in the Grant Recipient's application (**Project**), and in line with any guidelines provided by Kidney Health Australia or as notified by Kidney Health Australia to the Grant Recipient from time to time.
  - a. The following expenditures are allowable uses of the Grant:
    - i. Salary and other employment costs.
    - ii. Costs of research consumables and other legitimate costs of research, including research assistance and one national or international networking activity, including collaborations, planning, and knowledge exchange activities (i.e. attending and presenting at International and national scientific meetings).
  - b. The application must provide a budget to support the salary, and other employment costs, and research costs requested for the Project. The applicant will be required to provide Kidney Health Australia with annual reports on the expenses funded by the allowance for costs of research.
  - c. The following expenditures are not allowable uses of the Grant (**Ineligible Costs**):
    - i. Institutional overhead costs.
    - ii. Tuition and professional membership dues.
    - iii. Laboratory equipment or other research infrastructure.
- E. Current project approvals required prior to commencing the Project include (**Approvals**): Ethics approval specific to the Project; Governance approvals; and an approved Project budget. The Grant will not be released to the Grant Recipient until all Approvals have been obtained for the Project.

### 2. Timeframe

- a. The Grant Recipient must **accept their awards within 21 working days of notification**. Failure to do so will result in a cancellation of the Grant offer.
- b. The Project must commence and be completed during the Grant Year, unless otherwise extended in accordance with clause 6 below.
- c. The Grant must be fully expended/committed within the allocated Grant Year (Jan-Dec). Any unexpended funds will be reclaimed by Kidney Health Australia at the end of the Grant Year. No carry over of funds will be permitted.
- d. Project funding will cease at the conclusion of the Grant Year on receipt of the Financial Report (as set out under clause 4c "Reporting").

### 3. Payments and Audits

- a. Payment of the Grant will be made to the Administering Institution via electronic funds transfer at the commencement of the Project on receipt of ethics approval by Kidney Health Australia.
- b. The release of the Grant will be subject receipt of an approved tax invoice from the Administering Institution referencing a purchase order number as supplied by Kidney Health Australia.
- c. The Grant Recipient is also required to provide, within 3 months of the conclusion of the Grant Year (before 30 June 2022, subject to clauses 5 and 6), an internally-audited **Financial Report** from the Administering Institution setting out actual expenditure against the approved Project budget (i.e. financial reports must be certified and signed by a senior accountant at the Administering Institute).

- d. The RAG may require any Ineligible Costs, or other expenditure not approved in the Project budget be repaid by the Grant Recipient or the Administering Institution upon demand, following receipt of the Financial Report.

#### 4. Reporting

- a. The Grant Recipient is required to provide a written **Interim Progress Report** within 3 months after the first 6 months of the Grant Year (before 31 December 2021), detailing achievements of the research and publications resulting from the research conducted, and whether any subsequent funding was achieved as a result of this award (**Report Details**).
- b. The Grant Recipient is required to provide a written **12 Month Progress Report** within 3 months of the conclusion of the Grant Year (before 30 June 2022). The Progress Report must contain an update on the Report Details as at the date of the 12 Month Progress Report.
- c. At the completion of the Project (but no later than 30 June 2023), the Grant Recipient must submit a **Final Report**. The Final Report must contain an update on the Report Details as at the date of the Final Report.
- d. Performance, as documented in the Interim Progress Report, 12 Month Progress Report and Final Report will be measured by the following indicators:
  - i. Number of peer-reviewed publications in medium and high impact journals, 18 months after the Grant Year.
  - ii. Additional funding for the research leveraged by way of application to other funding sources such as NHMRC, and other national and international competitive grant schemes.
  - iii. Evidence of translation or progress towards translation.
- e. It is expected that following the Grant Year, Grant Recipients will continue to contribute to the ongoing success of the program by participating in surveys and providing data or reports that will aid program evaluation.

#### 5. Deferrals

- a. It is expected that awarded grants will commence by 1 April 2021. However, if this is not be possible, requests for a deferral of the start date must be provided in a letter (**Deferral Letter**) addressed to the Project Officer Kidney Health Australia Research Programs within 21 working days of the date of notification of a successful application, and sent by email to [research@kidney.org.au](mailto:research@kidney.org.au).
- b. The Deferral Letter must be on the letterhead of the Administering Institution and signed by either the Principal Investigator or an authorised representative from the Administering Institution's Research Office. The Deferral Letter must outline the reason/s for requesting a deferral and propose a new start date for the project.
- c. Deferral requests will be assessed on a case by case basis and granted or rejected at the RAG's sole discretion. Any approval for revision of the start date may also include amendment of the Grant payment schedule and/or the reporting schedule detailed in clause 4 and the Financial Report.

#### 6. Extensions

- a. In the event that a Project cannot be completed within the Grant Year, an extension may be granted by Kidney Health Australia. Requests for an extension of the completion date must be provided in a letter (**Extension Letter**) addressed to the Project Officer Kidney Health Australia Research, and sent by email to [research@kidney.org.au](mailto:research@kidney.org.au) within 3 months of the conclusion of the Grant Year.
- b. The Extension Letter must be on the letterhead of the Administering Institution and signed by either the Principal Investigator or an authorised representative from the Administering Institution's Research Office. The Extension Letter must explain in detail the reason/s for the requiring an extension and propose a revised completion date for the Project.
- c. Extension requests will be assessed on a case by case basis and granted or rejected at the RAG's sole discretion. Any approval for revision of the completion date may also include amendment of the Grant payment schedule and/or the reporting schedule detailed in clause 4 and the Financial Report.

## 7. Acknowledgement and Publicity

- a. Research carried out on awards funded by Kidney Health Australia must be acknowledged at all times as being supported by Kidney Health Australia Research. This includes any publication or presentation resulting from the research or Project. The Grant Recipient and Administering Institution are required to notify Kidney Health Australia in advance of any publication or presentation and must provide Kidney Health Australia with an electronic copy of any such publication. Kidney Health Australia would also appreciate a pdf file of any posters presented (or an A4 or A3 hard copy if a pdf is not available). A summary of publications and presentations should also be included in the interim and final project reports.
- b. Grant Recipients may be required to participate in media or other publicity events relevant to the Kidney Health Australia Research.
- c. The Grant Recipient may be required to give a presentation of their on their research / their research findings at the start and end of the funding period to Kidney Health Australia stakeholders.
- d. Applicants are not to make any public statement in relation to the notice of intent to apply or full application process, their response, or their participation in the application process, or contract negotiation process without Kidney Health Australia's prior written consent.

## 8. Intellectual Property rights and commercialisation

- a. Any and all intellectual property rights of any kind whatsoever throughout the world including, without limitation, all rights in copyright, moral rights, inventions (including patents), trade marks, service marks, designs and circuit layouts, whether or not now existing and whether or not registered or registrable (**Intellectual Property Rights**) arising from a Project shall vest with and be owned by the Administering Institution, and Grant Recipients must take all steps to assign any Intellectual Property Rights to the Administering Institution as directed by the Administering Institution.
- b. To the extent that the Grant Recipient has any moral rights (as that term is defined in the *Copyright Act 1968* (Cth)) arising in connection with a Project (**Materials**), the Grant Recipient waives all such moral rights, and to the extent that such waiver is not possible, then the Grant Recipient consents to the Administering Institution and Kidney Health Australia making all uses, edits and modifications of such Materials in its sole discretion, including, without limitation, as further described in this document.
- c. The Administering Institution shall promptly notify Kidney Health Australia of any such Intellectual Property Rights as soon as is reasonably practicable after they arise.
- d. Subject to clause 8.a. and 8.b. above, the Administering Institution shall be responsible for the protection, management, exploitation and commercialisation of any such Intellectual Property Rights.
- e. To the extent that the Administering Institution does not, within a reasonable time after it arises and in any event within 6 months of such date, protect such Intellectual Property Right, the Administering Institution hereby grants Kidney Health Australia a royalty free, worldwide, perpetual, irrevocable and transferable licence, exercisable in its sole discretion, to protect, use, reproduce, modify, distribute, resell, publish and exploit such Intellectual Property Rights.
- f. With respect to actions in connection with the protection, management, exploitation or commercialisation of Intellectual Property Rights, the Administering Institution undertakes to consider whether such protection, management, exploitation or commercialisation is the most appropriate means of achieving benefit to Australians affected by kidney disease.
- g. The Administering Institution must inform Kidney Health Australia before commercially exploiting any Intellectual Property Rights.
- h. Each Applicant hereby grants Kidney Health Australia a royalty free, worldwide, perpetual, irrevocable and non-exclusive license to use for the purpose of this application process, any information, processes, sketches, calculations, drawings, or other data or information submitted with or included in, the response submitted by the Applicant.

## 9. Reliance on Information

- a. Kidney Health Australia will rely on information provided by, or on behalf of the Applicants at all stages of the application process.
- b. In providing information, each Applicant represents to Kidney Health Australia that the information is complete and accurate in all material respects, that it is not misleading and that in preparing the information, reasonable skill and care has been exercised by the Applicant and its personnel and acknowledges that Kidney Health Australia may rely on that information.

#### 10. Confidentiality

- a. Information contained in applications is regarded as **Confidential Information** unless otherwise stated and will be received and treated as in-confidence by Kidney Health Australia except to the extent stated in this document. It is the responsibility of all Kidney Health Australia RAG members, and persons assisting this group, not to disclose to any person Confidential Information to which they become privy as a result of the exercise of their responsibilities.
- b. Each Applicant hereby authorises Kidney Health Australia to publish information comprising the names of Grant Recipient and their administering institutions, together with the title of the research Project and the Grant funding awarded, with such publications to appear in Kidney Health Australia's Annual Report and be made available through Kidney Health Australia's website.
- c. Each Applicant hereby authorises Kidney Health Australia to release information about the areas of research of the Project and Grant and a brief description of the Grant, as provided by the applicant in response to the question on the application form designated as 'Lay Summary'.

#### 11. Privacy

- a. Documents containing personal information are handled and protected in accordance with the provisions of the *Privacy Act 1988* (and any related rules and regulations), which sets standards for the collection, storage, use and disclosure of, and access to, personal information. Personal information will be used in accordance with Kidney Health Australia's privacy policy (<https://kidney.org.au/privacy-policy>) and is disclosed only with permission of the individual to whom it relates or where the Act allows.
- b. The Grant Recipient and team members of the program acknowledge and agree to Kidney Health Australia collecting, using, and disclosing their details, some of which will include personal information, to third parties including peer reviewers, for the purposes of this application process and any related purposes.

#### 12. Conflict of interest

- a. The Applicant warrants that it has no actual or potential conflict of interest in relation to its participation in the application process or its delivery of the Project other than that is has disclosed in the application.

#### 13. Liability

- a. To the extent permitted by law, Kidney Health Australia excludes all liability for any loss, costs (including legal expenses) or damages, suffered or incurred by an applicant or any other person, arising out the applicant's participation in the application process the Grant, the Project or otherwise.
- b. Each Applicant agrees to indemnify Kidney Health Australia against third party claims arising out of any use of any proprietary information submitted with or included in, the full application, the Project or such other information (including reports) submitted to Kidney Health Australia in connection with the application or the Project.
- c. No legal or other obligation arises between an Applicant and Kidney Health Australia in relation to the outcome of the application process, the Project or the Grant unless and until Kidney Health Australia executes a contract with the applicant.

#### 14. Employment

- a. Nothing in this document or any subsequent contract with Grant Recipients shall be taken to form an employment relationship between Kidney Health Australia and a Grant Recipient unless otherwise expressly stated.
- b. The Administering Institution acknowledges it, and not Kidney Health Australia, has the onus of complying with all relevant workplace laws, rules, regulations and policies in respect of the Grant Recipient.
- c. The Grant Recipient and the Administering Institution indemnify Kidney Health Australia against any claims brought against Kidney Health Australia in respect of any breaches of workplace laws, rules, regulations and policies.
- d. In the event of the termination of the Grant Recipient's employment by the Administering Institute, the Administering Institute must inform Kidney Health Australia of such termination within five (5) business days.
- e. Although the Grant is partly allowable for salary and other employment costs, this does not give rise to any entitlement under any applicable modern award.

#### 15. Kidney Health Australia's Rights

- a. Kidney Health Australia reserves the right, at its sole discretion, to initiate another selection process, enter into negotiations with a person or persons who have not been invited to respond to this call for programs or to cancel the program, the Grant and any Project, at their sole discretion.
- b. Kidney Health Australia may vary the requirements set out in this call for applications and seek further information from the Applicants at any time. Applicants shall supply this information on reasonable request.
- c. Kidney Health Australia reserves the right to fund lower rated projects based on specific areas of interest in the requested themes.
- d. Kidney Health Australia reserves the right to subject the Applicant to a "due diligence" enquiry, which may comprise of:
  - A. Verifying whether the represented resources and skills are actually available; and
  - B. Assessing experience and integrity of the Applicant.
- e. Kidney Health Australia, at its sole discretion, reserves the right to depart from any method of evaluation set out in this call for proposals.

## Further information

Enquiries may be addressed to Project Officer Kidney Health Australia Research:

Kidney Health Australia  
GPO Box 9933  
Melbourne  
VIC 3001

Telephone: 1800 454 363  
Email: [research@kidney.org.au](mailto:research@kidney.org.au)  
[www.kidney.org.au](http://www.kidney.org.au)